Last Updated: 17 March 2026

Business 1300 Pty Ltd ACN 108 753 751 ("B1300", "we", "us", "our")

This Service Schedule may be updated from time to time. The current version will always be available on our website. We will provide you with at least 30 days' written notice of any material changes to this Service Schedule that may adversely affect your rights or obligations. Continued use of our Services after the notice period constitutes acceptance of the updated Service Schedule. If you do not accept the changes, you may terminate the Service without penalty by providing written notice to us before the changes take effect.

Part L – Virtual Office Services Schedule

1. Application

This Service Schedule applies in addition to our Customer Terms, Policies and Critical Information Summaries when we supply you with a Virtual Office Service ("Service").

2. Additional Terms

Where we supply you with Virtual Office Services:

(a) Our Virtual Office Centres are owned and operated by independent Office Managers (Virtual Office Partners). You acknowledge and agree that you must abide by the Terms and Conditions of the Virtual Office Centre that your Service is provided by. We will use reasonable efforts to provide you with a copy of the relevant Virtual Office Centre's terms and conditions or direct you to where they can be accessed.

(b) Subject to our obligations under the Australian Consumer Law, we provide no warranty that we will be able to supply the Virtual Office Services at all times and we are not liable for any failure to provide all or part of any of the Services where such failure is due to the acts or omissions of the Virtual Office Partners or circumstances beyond our reasonable control. However, to the extent and to the standard that the Virtual Office Partners provide Services to Us, those Services will be provided by Us to You. This does not limit our liability for our own acts, omissions, or breaches of your Contract.

(c) You acknowledge and agree that you must update your business contact details upon cancellation of the Service and cease to use the Virtual Office address in any way including but not limited to stationery, ASIC registers, Google My Business directory, website contact details, directories, and any other public domains within 30 days of cancellation. Failure to do so may result in further reasonable charges, which will be notified to you in advance.